

In Attendance: Giselle Meyer, Kari Fox, Lisa Jacobs, Erin Flewelling, Jena Rice, Holly Bilton, Danica Martin, and Trina Westman.

Meeting called to order at 6:38pm.

Trina Westman approves agenda; 2nd – Erin Flewelling

Trina Westman approves minutes from April 3, 2018; 2nd – Lisa Jacobs

BUSINESS ARISING FROM MINUTES:

Hot Lunches: Expense reports indicate that at current pricing, IMS profits the following on every order:

\$0.32 - Hot dogs	\$2.20 - Booster Juice Combo
\$1.19 - Subway	\$1.33 - Booster Juice Smoothie only
\$1.49 - Pizza	\$0.18 - Milk
\$0.00 - Soup and Salad	

Since IMS does not rely solely on hot lunch proceeds to maintain their SGF accounts (school generated funds) an emphasis has never been placed on making a profit on student orders. They have always been regarded as simply an alternative to bagged lunches.

Considering that hot dogs are offered internally and require parent volunteers to prepare, distribute, and clean up PAC feels that the profit should better reflect the effort required.

Lisa Jacobs motions: Effective for 2018-2019 school year, the price of hot dogs will increase to \$2.00 each. 2nd – Erin Flewelling; motion carried.

With Lisa's children all moving out of IMS next year, we will need to recruit a new hot dog coordinator. We will message out to parents. If a replacement is not secured, hot dog lunches will be replaced with another Booster Juice. Proceeds from Booster Juice sales have been dedicated to supplement gym equipment and activities. If we add more Booster Juice dates, we will also have to re-evaluate where the proceeds will be allocated.

ADMINISTRATION REPORTS: Danica Martin and Giselle Meyer

Principal: Danica has given notice that she has accepted the position of Assistant Superintendent of Inclusive Learning Services with Wolf Creek Public Schools and will not be returning to IMS in 2018-2019. As she transitions to her new position over the next couple of months, CESD is in the process of filling her position. Ray Hoppins, Assistant Superintendent of People Services, has requested feedback from staff and the executive of parent council for consideration. He also welcomes input from parents. The new principal is expected to attend our June 5th PAC meeting.

Vice Principal: Carolyn Muncer took a leave of absence for 2017-2018 to pursue other opportunities. It is unknown whether she will be returning for 2018-2019. VP position was filled by Heather Linski who left on medical early in the school year and then accepted a position in BC. Giselle Meyer has been acting interim VP. Since having two new administrators is not ideal, Danica is strongly recommending that they consider Giselle Meyer to remain as VP since she has active knowledge of all projects worked on this year, has rapport with students and staff, and is qualified for the role.

Staffing: CESD is in the process of evaluating the needs of every school and will consider contractual obligations before making changes. IMS faculty for 2018-2019 will not be decided until after the new principal has been secured. There will be three classes in Grades 5, 6 and 8. Grade 7 will have four classes for core subjects that will merge into three classes for non-core subjects – gym etc.

Grade 8 Field Trip: Volunteers have been selected and will be notified this week.

Electronic Field Trip Forms: The new electronic field trip process has been well received. Teachers submit their field trip requests electronically, administration approves the request electronically, and parents give consent and complete the medical questionnaire electronically. Information is stored within the program and certain fields will auto-populate on future forms. This is linked to Quickpay.

CHINOOK'S EDGE DIVISION UPDATE: Holly Bilton

Meeting with Education Minister: Minister Eggen has scheduled one hour on May 4th to meet with CESD trustees. Topics for discussion will include transportation, funding, Horizon School and inclusive learning. .

Classroom Improvement Fund: Alberta Education has approved CIFs for 2018-2019 although specific details have not been released yet. CIF will be likely used to increase staff. This year, the money was used for 2 half time EAs.

Alberta School Council Meeting: Holly will forward the minutes from their AGM once they are available. The mandatory annual criminal reference check passed with (unknown) alternations. Holly strongly encourages the Innisfail Campus to send representatives from our schools.

NEW BUSINESS:

Breakfast for Learning: Kari has submitted our application for 2018-2019. We will know whether we qualify before June 15, 2018. BFL is placing more restrictions on how we may spend any money we receive and we must also show proof that additional funding is supplementing the BFL account. This year, we received \$5000.

Meeting adjourned at 7:38pm.

Next meeting is scheduled for June 5th. We will meet at the school at 6:00pm for brief meeting to advise on staffing and to meet the new principal before heading over to the Fox and Hound for the annual appreciation night / wrap up.